

City of Kosse
Economic Development Committee

Meeting Minutes from 2/17/2020

At 12:03 PM Chairman Karen Partin called the scheduled meeting of the Kosse Development Committee to order with the following members present:

Karen Partin Chairman
Linda Valls, Secretary
Sue Mills
Lena Smith
Randy Willard

Member Randy Hunter was absent.

Visitor Brooks Valls was present.

1. Meeting was called to order and a quorum was established by Karen followed by recitation of The Pledge of Allegiance to the United States Flag by all members. Sue then led with a prayer.

2. Consent Items

a. Minutes from the previous 1/27/19 meeting as well as minutes from 2-4-20 workshop were reviewed. No corrections were noted. The minutes were then approved with initial motion by Randy W., followed by second by Lena with a final vote of approval by all members who were present.

b. Since there was no financial activity this past month, there was no need for financial report per Karen. Karen did report however that there were no outstanding bills to be paid at this time and that EDC currently owes bank \$5,000.

3. Old Business:

a. Initial discussion of potential purchase of proposed property. Details of possible purchase of said property was further discussed in executive session.

b. Detailed discussion of Duck Mud grant request was held during executive session. Following the executive session, approval in amount of \$3,500 for Duck Mud grant was made with initial motion Randy W. with second motion by Lena followed by final approval by all members who were present.

c. Members reviewed copies of EDC by-laws and the Performance Agreement with added proposed changes. One correction was noted in grant section and claw back clause was added to the Performance Agreement. Karen made recommendation that two EDC members should be present when grantee signs Performance Agreement. Initial motion to approve of all proposed changes was made by Linda with second motion made by Randy W. followed

by final approval by all members that were present. (Note: Karen reminded members that City council must also vote to approve the aforementioned changes to EDC by-laws and the Performance Agreement).

d. Discussed requirements and duties of EDC members. Karen reported that each member serves for 2 years and must have approval by city council to serve every two years thereafter. Also Karen stated that new members had to be appointed by city council and that there were currently two EDC positions open including position of treasurer. Each member then stated that they would like to remain on committee for next two years.

e. Karen reported that Randy H. had taken ballpark pavilion plans to several engineers for approval and to be stamped and sealed by engineer prior to being submitted as required by Texas Parks & Wildlife (TPW). Karen also reported that Kenneth Wiscoski, a homebuilder and engineer, might be able to do this. Randy H. said that he planned to continue to follow up on this task.

4. New Business:

a. Karen reported that winter EDC conference would be held on February 19th and that if anyone wanted to go to call her by next day. She noted that at least one member should attend one of these conferences every year.

5. Visitor Brooks Valls requested total of \$3500 for marketing support of events by Kosse Community Center.

Committee moved into executive session at 12:27 PM and resumed regular meeting at 12:55 PM.

5. Karen stated that the next meeting of the Kosse Economic Development Committee would be held on Monday March 30, 2020 at 4:00 PM at city office.

6. With an initial motion by Lena, a second by Randy and a final approval by all members who were present the meeting was adjourned at 1:05PM.

Signed by:

Linda Valls, Secretary